



Gamble Library Member Agreement

Gamble Library Policy

The list below applies to **all members**:

1. Registered borrowers, including undergraduate and taught postgraduate students, may borrow up to 8 items at any one time on standard loan (for four weeks) using the self-issue computer. They may be recalled after a week if required by another reader. Loans may be renewed in person, email, or telephone (02890205093).
2. Union Theological College postgraduate research students may borrow up to 16 items at any one time on 12-week loan.
3. Union Theological College staff may borrow up to 24 items at any one time on 12-week loan.
4. Undergraduates and taught postgraduate students may additionally borrow 2 items at any one time from the short and 7-day loan collections.
5. A fine may be charged for overdue loans.
6. Reference works, periodicals and rare books may not normally be borrowed. To consult special collections not stored in the main Library, please email the Librarian, or phone the Library in advance to arrange a suitable viewing time.
7. Users must not write on, deface or otherwise damage books and other Library items.
8. Library users losing, defacing or otherwise damaging books and other Library materials will be required to pay the full cost of replacement or repair.
9. Eating and drinking are not permitted in the Library (except for water in screw-top bottles, with tops removed only while drinking). The College operates a no-alcohol and no-smoking policy.
10. All mobile phones must be turned off or set to silent in the Library. Readers should not talk on mobile phones anywhere within the Library area.