

**Strategic Enhancement Action Plan with reference to
Annual Evaluative Report and Enhancement Plan July 2020
December 2020 update**

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| Reviewed by Faculty on: | 14 October 2020 |
| Reviewed by Management Committee (Teaching and Learning Panel) on: | 14 September 2020 |
| Updated following QAP meeting on: | 23 September 2020 |
| Updated following ASAP meeting on: | 7 October 2020 |
| Published on College website on: | 28 October 2020 |
| Updated following QAP meeting on: | 9 December 2020 |

This Strategic Enhancement Action Plan outlines the implementation of the Enhancement Plan described in the Annual Evaluative Report of July 2020.

| Strategic Enhancement Priorities | Action to be taken | Target Completion Date | Action by: | Reporting to: | Success indicators/evaluative procedures | Progress (with date) including notes of completion |
|---|---|------------------------|------------|----------------------------|---|--|
| Building on existing Quality Assurance framework: The College will seek the improvement and enhancement of all its operations. | All policies and procedures will be reviewed annually | June 2021 | Faculty | PTFI, Management Committee | Policy document histories show regular reviews Minutes of PTFI and TLP show regular reports on policy reviews | Admissions Policy under development – to be submitted to Faculty on 16/12/20 |
| | Monitor and review the effectiveness of the implementation of each policy and procedure | On-going | Faculty | PTFI, Management Committee | Data retrieved on the effectiveness of policies and practices Adjustments made to policies and procedures to enhance effectiveness | |
| | Develop institutional regulations to cover all degree programmes | January 2021 | HAA | Faculty | Regulations developed, reported and approved | Research Degree Regulations approved by Faculty 25/11/20 PGT Regulations and General Regulations under development. |

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| | Engage with stakeholders including the Council for Training in Ministry | On-going | Faculty | Ministerial Students' Council (MSC) TLP, MC and CTM | Minutes of MSC, TLP, MC, and CTM show regular reports from Faculty. Faculty minutes show feedback from stakeholders. | Reports to TLP from Faculty on 14/9/20 & 30/11/20 |
| | Periodic Review of the College's work including a review of the revised academic committee structure | October 2021 | Faculty | Management Committee | Periodic Review completed with recommendations and approved action plan | Draft Periodic Review procedures endorsed by TLP on 30/11/20 |
| Student and Alumni Engagement: Engagement with students and alumni, | Engage directly with alumni using a variety of mechanisms | June 2021 | The Principal | The Faculty | Evidence of alumni insights being used in recruitment, promotion and development of learning experiences | |

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| <p>individually and collectively, as partners as every level of the College's activities.</p> | <p>Consult with students on all pathways and evaluate learning experiences, in particular:</p> <ul style="list-style-type: none"> • Feedback on assessments returned promptly • Additional support with writing skills • Clear explanation of marking criteria and expectations in assignments • Clear communication regarding placements for ministry students | <p>On-going</p> | <p>Chair of ASAP</p> | <p>The Faculty</p> | <p>Evidence of student involvement in all aspects of the College's decision-making processes.</p> <p>Student feedback incorporated into LTS</p> | <p>Student representatives on all College committees. Mid-semester ministry student review held in October and actions taken. Student reps on working groups for new undergraduate programme and development of five year Teaching and Learning Strategy.</p> |
| | <p>Develop an enhanced Learning and Teaching Strategy covering the next 5 year period, including an assessment of the effectiveness of the Externality Policy and appropriate responses to External Examiners' reports</p> | <p>March 2021</p> | <p>ASAP</p> | <p>Faculty</p> | <p>LTS prepared and approved</p> | <p>TLSWG established. Has met on 6/11/20 & 27/11/20</p> |

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| Developing networks: The College will seek to develop networks with others | Develop relationships with other local institutions of higher education including BBC, IBC, and St Mary's University College, Belfast | On-going | The Principal | Faculty | Reports of interactions/meetings with reps of other colleges | |
| | Develop relationships with other theological colleges in the UK and overseas | On-going | The Principal | Faculty | Principal reports interactions with leaders in other theological colleges | |
| | Seek input from critical external perspectives | June 2021 | Principal | Faculty | HEAP minutes | |

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| Collaborative Partnerships: The College will seek to advance its mission through significant partnerships with others | Validation of UG programme with St Mary's University, Twickenham | April 2021 | Principal, HAA and Faculty | CTM | MOA signed; institutional and programme validation process completed | Schedule for validation agreed with SMU. UGWG developing new programme |
| | Review and evaluation of relationship with Biblemesh | June 2021 | QAP | Faculty | Completed review report with recommendations | |
| | Draft and approve a collaborative partnership policy | January 2021 | HAA | QAP | Approved and published policy | |
| Research Culture: The College will seek to develop a culture of enquiry and co-operation. | Develop a reputation for quality and an excellent PG student experience | June 2021 | Faculty | PTFI, Management Committee | PGR students report excellent student experience | Revised Research Degree Code of Practice approved at Faculty on 25/11/20 |
| | Invite scholars from diverse backgrounds to contribute to inter-disciplinary seminars | June 2021 | Heads of Departments | Faculty | Review report on effectiveness of inter-disciplinary seminars | |

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| | Review PGR quality procedures in line with UK Quality Code and guidance | January 2021 | HAA | Faculty | PGR regulations and full suite of templates and procedures to underpin Code of Practice | PGR regulations approved at Faculty 25/11/20. Revised Code of Practice for Research Degree Programme approved at Faculty 25/11/20. Templates being drafted. |
| | Consider best practice at comparable institutions | On-going | Faculty | CTM | | |
| COVID-19: The College will seek to respond to the challenges caused by the COVID-19 pandemic in developing new approaches to the delivery of theological education | Make greater use of the VLE | June 2021 | ASAP | Faculty | Students report effective use of VLE | All teaching online since October with the exception of ministry language teaching. MEQ/TEQ include question on online teaching. |
| | Develop faculty competencies in use of online and digital resources | March 2021 | Faculty | CTM | Examples of blended learning activities | |
| | | June 2021 | QAP | Faculty | | |

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| | Carefully monitor existing online programmes to ensure excellence | | | | Review report on the effectiveness of online programmes | |
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